



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF CITY OF TAYABAS

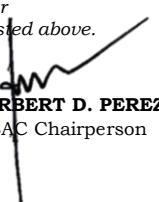
REQUEST FOR QUOTATION (RFQ)

Name of Company _____
Complete Company Address _____

Date: December 02, 2025
RFQ No.: 2025-12-226
PR No.: 2025-12-0226
ABC: P 56,000.00
PHILGEPS Ref. No.: 12655587

To Whom It May Concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than December 9, 2025 at 9:00 am to the address listed above.


HERBERT D. PEREZ
BAC Chairperson

GENERAL CONDITIONS

1. All entries must be typewritten and legible;
2. Bidders must submit the following eligibility requirements:
 - a. PHILGEPS Registration Certificate
 - b. DTI or SEC
 - c. Mayor's/Business Permit
 - d. Income/Business Tax Clearance
3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name
RFQ No.: 2025-12-226
PR No.: 2025-12-0226
PHILGEPS Reference No.: 12655587

4. Delivery period must be at least within **seven (7) calendar days** upon receipt of the **Notice of Award** (indicated the days of delivery in the Bidder's Certificate)
5. Item/s delivered must have **warranties** for unit replacements, parts, labor or other services;
6. Price validity shall be for a period of three (3) months;
7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract
8. Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery
9. Failure to comply with these conditions shall mean disqualification of your bid proposal.

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/ Model Offer)	
Request For Quotation for the Procurement of Foods for the Fourth Quarter Division Program Implementation Review and Performance Assessment (PIRPA) for CY 2025 (Activity Request#)							
1	DAY 1 AM SNACKS Arroz caldo with 1 whole egg, sinukmani	50	pax	Unit Price	Total Price	Yes	No
2	LUNCH Beef Broccoli, Baby back ribs, Chicken fillet, rice, crab and corn soup, banana, Pineapple juice	50	pax				
3	PM SNACKS spaghetti, cheese burger, mango juice in can	50	pax				
4	DAY 2 AM SNACKS Sopas with 1 whole egg, puto (2 pcs)	30	pax				
5	LUNCH Sinigang na sugpo, hardinera, rice, buko juice, leche flan	30	pax				
6	PM SNACKS Pancit habhab, siopao (asado) and Juice in can	30	pax				

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
Request For Quotation for the Procurement of Foods for the Fourth Quarter Division Program Implementation Review and Performance Assessment (PIRPA) for CY 2025 (Activity Request#)				Unit Price	Total Price	Yes	No
7	INCLUSIONS: Day 1: Air-conditioned venue for plenary, 4 small rooms for break-out sessions, sound system, LCD overhead projector, projector screen, coffee table with overflowing supply of coffee, sugar and creamer, water dispenser with overflowing supply of water, buffer for 3 pax Day 2: Air-conditioned venue, sound system, LCD overhead projector, projector screen, coffee table with overflowing supply of coffee, sugar and creamer, water dispenser with overflowing supply of water, buffer for 2 pax						
TOTAL							
Date of Event		December 11-12, 2025					
Purpose		Procurement of Foods for the Fourth Quarter Division Program Implementation Review and Performance Assessment (PIRPA) for CY 2025					

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

After having carefully read and accepted your General Conditions, I/ We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipt of the Notice of Award.

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.

Authorized Representative

Signature over Printed Name

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

Date